



**WATFORD
BOROUGH
COUNCIL**

OVERVIEW AND SCRUTINY COMMITTEE

Thursday, 16th June, 2016

7.00 pm

Town Hall, Watford

Publication date: 8 June 2016

Contact

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Democracy and Governance on 01923 278377 or by email to legalanddemocratic@watford.gov.uk .

Welcome to this meeting. We hope you find these notes useful.

Access

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. This is a Pay and Display car park. From 1 April 2016 the flat rate charge is £2.00.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

Fire / Emergency Instructions

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

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Filming / Photography / Recording / Reporting

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If you do not wish to have your image / voice captured you should let the Chair or Democratic Services Officer know before the start of the meeting.

An audio recording may be taken at this meeting for administrative purposes only.

Committee Membership

Councillor K Hastrick (Chair)

Councillor J Dhindsa (Vice-Chair)

Councillors J Fahmy, Asif Khan, R Martins, A Rindl, N Shah, D Walford and T Williams

Agenda

Part A - Open to the Public

- 1. Apologies for Absence/Committee Membership**
- 2. Disclosure of interests (if any)**
- 3. Minutes**

The minutes of the meeting held on 3 March 2016 to be submitted and signed.

Copies of the minutes of this meeting are usually available seven working days following the meeting.

(All minutes are available on the Council's [website](#).)

- 4. Executive Decision Progress Reports 2015-16 and 2016-17 (Pages 7 - 24)**

The Scrutiny Committee is asked to review the last edition of the Executive Decision Progress Report for 2015/16 and the first edition for 2016/17.

- 5. Hertfordshire County Council's Health Scrutiny Committee**

Councillor Hastrick, the Council's appointed representative to the County Council's Health Scrutiny Committee to provide an update.

Scrutiny Panels and Task Groups

6. Membership for the Neighbourhood Forum Task Group (Pages 25 - 26)

Report of the Committee and Scrutiny Officer

The report asks the scrutiny committee to agree the membership for the Neighbourhood Forum Task Group.

7. Scrutiny proposal - The Parking Strategy (Year 1 recommendations) (Pages 27 - 40)

Report of Committee and Scrutiny Officer

The report asks the scrutiny committee to consider a proposal for a new task group.

8. Management of Conservation Areas Task Group - Cabinet's response (Pages 41 - 48)

Report of Committee and Scrutiny Officer

The report asks the scrutiny committee to review Cabinet's response and consider when it wishes to review the recommendations.

9. Budget Panel

Since the last Overview and Scrutiny Committee there have been no Budget Panel meetings. The next meeting is scheduled to be held on

- Tuesday 28 June 2016

Budget Panel's minutes are available on the Council's website – www.watford.gov.uk/budgetscrutiny

10. Outsourced Services Scrutiny Panel

Since the last Overview and Scrutiny Committee there have been no Outsourced Services Scrutiny Panel meetings. The next meeting is scheduled for –

- Thursday 7 July 2016

Outsourced Services Scrutiny Panel's minutes are available on the Council's website - <http://watford.moderngov.co.uk/ieListMeetings.aspx?Committeeld=223>

11. Membership of the Community Safety Partnership Task Group for 2016/17 (Pages 49 - 52)

Report of the Committee and Scrutiny Officer

The report asks the scrutiny committee to agree the membership for the Community Safety Partnership Task Group.

12. Work Programme (Pages 53 - 54)

The scrutiny committee is asked to review the current version of the work programme and consider any additional areas members wish to scrutinise.

13. Dates of Next Meetings

- Wednesday 22 June 2016 (For call-in only)
- Thursday 21 July 2016
- Wednesday 28 September 2016